



**INTERNATIONALSM
THESPIAN SOCIETY**

HONORING STUDENT ACHIEVEMENT IN THEATRE



Troupe Constitution



Introduction: This is the standard Thespian troupe constitution for the operation of all Thespian and Junior Thespian troupes. Troupes may alter the constitution

(except Article I) to best suit the needs of the troupe. If the troupe has not adopted a modified version, the ITS troupe constitution template is the governing document. The troupe director may adopt bylaws to incorporate other guidelines as appropriate.

Thespian Troupe _____ 8328 _____ Constitution

Adopted: August 24, 2017

Article I: Name, Purpose, and Governance

Section 1. Name: This organization shall be called Troupe 8328. The troupe is chartered by Western Center Academy. The charter affiliation is with the International Thespian Society(ITS).

Section 2. Purpose: The troupe is the honor’s component of the school’s theatre program. Its purpose shall be the advancement of standards of excellence in theatre. More specifically, the troupe’s will encourage students to attain a better mastery of the theatre arts and will reward those who achieve it with induction into the troupe. Thespians achieving honor ranks and scholar distinctions shall receive recognition of their exemplary accomplishments.

Section 3. Governance: This troupe constitution and its bylaws are two components of a hierarchy of documents that govern members of the International Thespian Society and its parent organization, the Educational Theatre Association (Delta). The documents affecting troupes, in order of authority, are: The Delta Code of Regulations, the membership policy, the troupe handbooks, the troupe constitution, and troupe bylaws. This constitution may not be altered in any way that conflicts with a superseding document or school policies and procedures.

Article II: Organization and Officers

Section 1. Membership: Membership is achieved by complying with all induction criteria as defined in the troupe handbook. The Thespian point system is the official guideline for awarding induction points. Any changes to induction criteria, including the Thespian point system, must be adopted as a troupe bylaw.

Section 2. Officers: The Thespian troupe shall have the following officers: president, vice president, secretary, and treasurer. Duties shall be defined in the troupe’s bylaws.

Section 3. Elections: The troupe shall elect officers for the next school year in the last full month of the current school term. An individual may be elected for a specific office position only once and may only hold one troupe position at a time.

Article III: Meetings and Participation

Section 1. Meetings: Thespian troupe meetings shall be held monthly throughout the school year and will be scheduled by the officers and troupe director on the first active student week of each month.

Representatives will attend monthly meetings to notify the rest of the troupe. Special weekly meetings may be called by the troupe director, any officer, or by a quorum of Thespians.

Section 2. Quorum: A quorum shall be most the troupe’s active membership.

Section 3. Denial of participation: Any Thespian who causes deliberate dissension or disruption of any production or business meeting may be denied participation in troupe activities by a vote of two thirds of the troupe’s membership and the consent of the troupe director. Any member requesting reinstatement of participation rights may have them restored with the consent of the troupe director and two thirds of the troupe’s membership. In extreme cases, a Thespian’s status as a member in good standing of the local troupe may be suspended or withdrawn by the troupe director for “just cause.” Such decisions are subject to oversight by the school administration. This may affect any or all participation rights and benefits that require the troupe director’s authorization, but will not affect membership and benefits that come directly from the ITS national office.

Article IV: Dues and Fees

Section 1. Dues: There shall be no mandatory dues for Thespian induction except as provided by the EdTA Board of Directors.

Section 2. Fees: Troupes may approve additional fees for local Thespian troupe participation. This requires consent of the troupe director and two-thirds vote of the active troupe members at a regular troupe meeting. The school and its troupe director may also assess user fees in accordance with school policy.

Article V: Bylaws

Section 1. Purpose: Bylaws provide additional guidance for the governance and operations of the troupe. No bylaw may conflict with the EdTA Code of Regulations, membership policy, troupe handbook, troupe constitution, or school policy/procedures.

Section 2. Adoptions and amendments: The troupe director may adopt or amend bylaws as deemed appropriate. Bylaws may also be added or amended by approval of a simple majority of the troupe’s active membership and the consent of the troupe director.

Article VI: Amendments

Section 1. Exclusions: Article I may not be amended unless with approval of the troupe director after their voting procedures.

Section 2. Procedure: Articles other than Article I may be amended by approval of two thirds of the troupe’s active membership with the consent of the troupe director. This constitution and its amendments shall be subject to change per any or all requirements of the International Thespian Society.

Adopted August 24, 2017

Troupe Director _____ Signature _____

Troupe President _____ Signature _____

Thespian Troupe 8328 Bylaws

Article 1: Attendance

Section 1. A student arriving late to or leaving early from meetings or rehearsals without a reason considered appropriate by the troupe director will receive a demerit. Three such offenses will be counted as an absence from a meeting without excuse. To avoid demerits a troupe director must be notified prior to absence.

Section 2. Special weekly meetings may be scheduled on the first student active school of each week. Notices will be available no later than the end of lunch the day prior to the meeting. Any changes will be posted by lunch hour the day of the meeting.

Section 3. Irregular attendance indicates a lack of interest; therefore, any member absent four (4) meetings per school year without a written excuse submitted to the secretary, stage manager, or troupe director shall be automatically suspended from troupe activities. The troupe director has sole authority to reverse the suspension.

Section 4. Attendance shall be considered in the Thespian point award system.

Section 5. Absences shall accumulate for only one school year at a time.

Article 2: Thespian Points

Section 1. Induction points will be awarded for theatre-related work done outside the school's theatre program. To qualify for points, a copy of the program or other verification must be provided.

Section 2. An induction point may be earned for attending non-school productions. To qualify, a ticket stub or a program must be provided as proof of attendance. Also, a critique of the show (two-page minimum) must be submitted within one week of the production.

Article 3: Induction

Section 1. An induction ceremony shall be held at least once each year. Additional ceremonies may be held as often as deemed necessary by the troupe director.

Section 2. Each inductee must provide his or her current mailing address and email address. Individual inductees are responsible for their own induction fees unless payment has been prearranged by a donation, fundraising, or other financial source. The troupe will pay for additional honor items that are approved from an official vote. Students may ask the troupe director to purchase honor items on their behalf that are not included in the troupe's official system. Such items will be available at the troupe director's discretion and at each student's expense.

Section 3. The troupe director determines the time, place, schedule, and format of induction ceremonies.

Section 4. The troupe director and president conduct inductions. The principal, superintendent, and/or like officials will be offered a role in the ceremony whenever possible. The vice president is responsible for training induction ceremony speakers, scheduling and rehearsing said speakers, and preparing the stage and induction properties as directed by the troupe director.

Article 4: Officers

Section 1. Duties: Troupe officer duties are defined below. The troupe director may assign other duties.

- A.** The president presides at all meetings, and directs and supervises troupe activities.
- B.** The vice president presides in the absence of the president and is responsible for the induction of new members, as well as finding/planning events.
- C.** The secretary keeps the records of meetings and attends to troupe correspondence managing troupes.
- D.** The treasurer keeps track of troupe's budget, and is responsible for fundraising Thespian productions.
- E.** The secretary keeps the point records of all activities: plays, production dates, casts, crews, and work accomplished as provided in the official point system. For troupes without a historian, the secretary may also keep a scrapbook of news clippings, posters, programs, etc.
- F.** Other offices such as historian, publicity chair, Student Advocacy Works chair, and TOTS-EAT chair may be added at the troupe's discretion. All officer positions must be listed in the troupe's constitution.

Section 2. Requirements for all elected officers are as follows: each student must be an active member of the troupe for at least one school year.

Section 3. Nominations for officers are to be made by a committee that includes the troupe director, with additional nominations being permitted from the floor. Students may self-nominate from the floor. Officers will be elected by a majority vote with exception of vice president.

Section 4. No one may run for vice president. The runner-up for President will become the troupes vice president.

Section 5. Elections will be conducted no earlier than the second to last troupe meeting for the next school year's board members.

Section 6. Voting will be done by secret, written ballot or an online tally system at an official troupe meeting/class session.

Section 7. Three members, including one officer, may request a recall election of all or any elected officers. This request must be submitted to the troupe director in writing and state the need for such an election. A special meeting will be scheduled within five school days upon receipt of the request for voting on whether a recall election is necessary. Two-thirds of the membership is required to mandate a recall election. If a recall election is necessary, election of officers will follow the procedure set in Sections 2 through 4 above.

Section 8. Officers shall be installed at the last social or program meeting of the school term.

Article 5: Troupe Activities

Section 1. The troupe is not a secret organization. All interested faculty, students, parents, Honorary Thespians, troupe alumni, and administrators are welcome at troupe meetings.

Section 2. At least one meeting or special event of Troupe 8328 shall include an open invitation to all students for playing theatre games and creating improvisations.

Section 3. The troupe shall sponsor at least one *good neighbor* program a year for establishing good relationships with nearby Thespian and Junior Thespian troupes and other dramatic groups.

Section 4. The troupe shall cooperate with all other departments and clubs in the school in helping them with their programs in any way it can.

Article 6: Class Representatives

Section 1. Each grade shall have one elected representative. Said representatives will be elected the second business meeting of the school year.

Section 2. The duties of each representative will be to distribute newsletters, collect membership money from classmates, inform his or her grade of any new information, and aid any officer if requested to do so. They shall also attend monthly meetings to inform the troupe of new information.

Section 3. Class representatives will be elected by the current officers were the candidate with the most votes wins. Director breaks all ties.

Article 7: Conflict Resolution

Section 1. In the event issues or conflicts arise between a Thespian and the troupe director that cannot be solved through communication between the two parties, the issue should be resolved by the school administration as indicated in the troupe handbook.

Adopted August 24, 2017

Troupe Director _____ Signature _____

Troupe President _____ Signature _____